



SRINIVASA EDUCATIONAL SOCIETY'S  
**PACE INSTITUTE OF TECHNOLOGY & SCIENCES**  
(AUTONOMOUS)

Permanently Affiliated to JNTUK, Kakinada. A.P., An ISO 9001:2015 Certified Institution  
Approved by AICTE, Accredited by NBA & NAAC(A Grade), Recognized under 2(f) & 12(B) of UGC  
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**Agenda for the Governing Body meeting  
on 21<sup>st</sup> November 2022**

Item	Remarks
GB 22.1	Confirm the minutes and report the action taken on the minutes of the previous Governing Body meeting.
GB 22.2	To present the minutes of BoS conducted in the month of July 2022
GB 22.3	To present the Academic Council meeting minutes conducted on 12 <sup>th</sup> August 2022.
GB 22.4	To present the information regarding attendance particulars of the students for the A.Y. 2021-22.
GB 22.5	To present the details of the scribe permitted during examinations of A.Y. 2021-22.
GB 22.6	To present the malpractice cases and complaints against the evaluation of the A.Y. 2021-22.
GB 22.7	To present the B.Tech, M.Tech, and MBA results for the A.Y. 2021- 22.
GB 22.8	To present the information about eligible students for the award of Provisional Certificates.
GB 22.9	To consider and approve the amendment to R21 UG Programme Academic Regulations.
GB 22.10	To present the placements of the last academic year 2021-22 and the current



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	academic year 2022-23 as on date.
GB 22.11	To Present the details of student internships
GB 22.12	To present the report of events conducted during the A.Y.: 2021-22
GB 22.13	To present the Income Tax Returns for the F.Y: 2021-22.
GB 22.14	To present the report on the staff selection
GB 22.15	To present the plan of action for Stakeholder's feedback on Curriculum and Syllabus.
GB 22.16	To present the action plan for Student Satisfactory Survey for A.Y: 2021-22.
GB 22.17	To present the institution's preparedness for New Education Policy-2020.
GB 22.18	To approve the request to amend the policies.
GB 22.19	To present information about the construction of the new auditorium.
GB 22.20	Any other points with permission of the Chairman.





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**Minutes of Meeting of the 22<sup>nd</sup> Governing Body Meeting held on  
21<sup>st</sup> November 2022**

**Members Participated:**



S. No	Details of the Member	Representative in G.B.	Signature
1	Sri. M Venu Gopala Rao Chairman, Srinivasa Educational Society	Chairman, Management	
2	Sri. M Sridhar Secretary & Correspondent, Srinivasa Educational Society	Member, Management	
3	Sri. M Vasu Babu Vice-Chairman, Srinivasa Educational Society	Member, Management	
4	Smt. M Padma Treasurer, Srinivasa Educational Society	Member, Management	
5	Sri. M Ravindra Joint Secretary, Srinivasa Educational Society	Member, Management	
6	Dr. R N Yadav Professor, Dept of ECE, NIT, Bhopal	Member, UGC Nominee	
7	Dr. S Narayana Reddy Principal, SVU College of Engineering, Tirupati, A.P.	Member, State Govt. Nominee	
8	Dr. Ch Srinivasa Rao, Professor in ECE, UCEN, JNTUK, Kakinada	Member, University Nominee	
9	Sri. P Siva Prasad CEO, Mydentistchoice.Com, Hyderabad	Member, Industrialist	
10	Sri. K V C Krishna Chartered Accountant, Flot No. 103, B-Block, Pavani Homes, Hyderabad	Member, Special Invitee	
11	Dr. G V K Murthy Professor in EEE & Principal,	Member, Ex-Officio	





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	PACE ITS		
12	Dr. R Veeranjneyulu, Prof. in CSE, PACE ITS	Member, Teacher	
13	Dr. T Mary Jones, Professor & Head, Dept. of MBA, PACE ITS	Member, Teacher	

**Proceeding of the meeting: -**

**The following agenda items were discussed and deliberated upon:**

<b>Opening Remarks</b>	<ul style="list-style-type: none"> <li>➤ Dr. M Sridhar, a Member of Governing Body and Secretary &amp; Correspondent of the Srinivasa Educational Society Chaired the meeting and extended a warm welcome to the members.</li> <li>➤ Dr. M Sridhar introduced Dr. G V K Murthy, the new principal of the PACE Institute of Technology and Sciences, Ongole.</li> <li>➤ Dr. G V K Murthy, Ex Officio member, Principal of PACE Institute of Technology and Sciences, Ongole Introduced new Governing Body members Dr. Ch Srinivasa Rao, Professor in ECE, UCEN, JNTUK, Kakinada as nominated by Parent University JNTUK, Kakinada and Dr. R Veeranjneyulu, Prof. in CSE, as a new member from the teaching community of the Institution Nominated by the principal.</li> </ul>
<b>ITEM-GB-22.1</b>	<p><b>Confirm the minutes and report the action taken on the previous Governing Body meeting minutes.</b></p> <p>Governing Body confirmed the following minutes of the previous meeting and approved the action taken on the minutes of the last meeting.</p> <p><b>Items approved and action taken:</b></p> <ul style="list-style-type: none"> <li>➤ To consider and approve the submission of application to AICTE for EoA, revision of intake, and introduction of New Courses             <ul style="list-style-type: none"> <li>❖ Previously Governing Body approved application submitted to AICTE, and AICTE issued the EoA</li> </ul> </li> </ul>

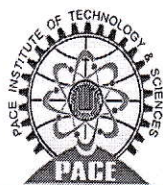


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	<ul style="list-style-type: none"> <li>❖ The Governing Body members enquired about the availability of books in regional language, and Dr. M Sridhar informed the Body that regional language books for first-year courses are already purchased and maintained in Institution Library.</li> <li>❖ The Body suggested purchasing next year's books before the classes' commencement.</li> </ul> <p>➤ The Annual Quality Assurance Report (AQAR) 2020 – 2021</p> <ul style="list-style-type: none"> <li>❖ AQAR presented previously in Governing Body was submitted to NAAC, and NAAC approved the same.</li> </ul> <p><b>Items Presented:</b></p> <ul style="list-style-type: none"> <li>➤ B. Tech 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup>, MBA 3<sup>rd</sup> Semester results for the A.Y: 2021 - 2022 held in Feb/March 2022</li> <li>➤ Placements of the current academic year 2021 - 2022 as on date</li> <li>➤ The information regarding attendance particulars of the students for the odd semester of the A.Y: 2021 - 2022</li> <li>➤ Malpractice cases of Odd semester-end examinations of A. Y. 2021 - 2022</li> <li>➤ The details of scribe permitted during odd semester-end examinations of A.Y: 2021 - 2022</li> <li>➤ To present the revised organizing chart</li> <li>➤ The audited statement of accounts for the financial year 2020 – 2021</li> <li>➤ The budget proposal for the financial year 2022 - 2023</li> <li>➤ The information regarding the faculty appointments and relieving for the academic year 2021 - 2022</li> <li>➤ Revised R &amp; D Policy</li> <li>➤ The eligible students for the award of Provisional Certificates</li> </ul>
<b>ITEM-GB-22.2</b>	<b>To present the minutes of BoS conducted in the month of July</b>





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	<b>2022</b> ➤ Dr. G V K Murthy presented the minutes of BoS conducted in July 2022. ➤ Dr. R N Yadav, NIT Bhopal, enquired about the common suggestions all BoS gave. ➤ Dr. G V K Murthy answered that the BoS had asked to introduce advanced courses, and the departments implemented the same.
<b>ITEM-GB-22.3</b>	<b>To present the Academic Council meeting minutes conducted on 12<sup>th</sup> August 2022.</b> ➤ Dr. G V K Murthy presented the Academic Council meeting minutes conducted on 12 <sup>th</sup> August 2022.
<b>ITEM-GB-22.4</b>	<b>To present the information regarding attendance particulars of the students for the A.Y. 2021-22.</b> ➤ Dr. G V K Murthy presented the student attendance, condonation, and detention particulars for the Academic Year 2021-22.
<b>ITEM-GB-22.5</b>	<b>To present the details of the scribe permitted during examinations of A.Y. 2021-22.</b> ➤ Dr. G V K Murthy presented the scribe permitted information for the A.Y: 2021-22 in Semester End Exams as NIL.
<b>ITEM-GB-22.6</b>	<b>To present the malpractice cases and complaints against the evaluation of the A.Y. 2021-22.</b> ➤ Dr. G V K Murthy presented the malpractice case information for the A.Y: 2021-22 semester End Exams as NIL. ➤ Dr. G V K Murthy presented the complaints against evaluation information for the A.Y: 2021-22 Semester End Exams as NIL.
<b>ITEM-GB-22.7</b>	<b>To present the B.Tech, M.Tech, and MBA results for the A.Y. 2021- 22.</b>



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	<ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy presented the B.Tech, M.Tech, and MBA results for the A.Y. 2021- 22.</li> <li>➤ Governing Body members reviewed the results.</li> <li>➤ The Governing Body members suggested identifying the slow learners based on test results and conducting remedial classes to improve the pass percentage.</li> <li>➤ The Body suggested taking corrective measures to improve the past percentage of MBA.</li> </ul>
<b>ITEM-GB-22.8</b>	<p><b>To present the information about eligible students for the award of Provisional Certificates.</b></p> <ul style="list-style-type: none"> <li>➤ The eligible students count and list for the award of the Provisional Certificates in the B.Tech programme 2018 admitted batch, M.Tech programme 2018, 2019, 2020 admitted batch, and MBA programme 2018, 2019, 2020 admitted batch were presented by Dr. G V K Murthy.</li> <li>➤ The Governing Body has reviewed and approved the eligible students for the award of Provisional Certificates.</li> </ul>
<b>ITEM-GB-22.9</b>	<p><b>To consider and approve the amendment to R21 UG Programme Academic Regulations.</b></p> <ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy proposed the amendment to the R21 UG</li> <li>➤ Programme Regulations, as mentioned below, The Second point with Medium of Instruction as a subtitle was modified.</li> </ul> <p style="text-align: center;">From</p> <p style="text-align: center;"><b><i>"The medium of instruction of the entire B. Tech undergraduate programme in Engineering &amp; Technology (including examinations and project reports) will be in English only."</i></b></p> <p style="text-align: center;">To</p> <p style="text-align: center;"><b><i>"The medium of instruction of the entire B. Tech undergraduate programme in Engineering &amp; Technology will be in English and</i></b></p>



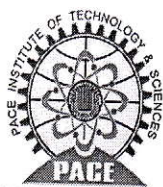


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	<p><b><i>Telugu for the Programme, which has the Approval of AICTE to conduct in regional language."</i></b></p> <p>➤ The Governing Body members reviewed and approved the same.</p>
<b>ITEM-GB-22.10</b>	<p><b>To present the placements of the last academic year 2021-22 and the current academic year 2022-23 as on date.</b></p> <p>➤ Dr. G V K Murthy presented the placement particulars of the last academic year, 2021-22, and the current academic year, 2022-23, as of the date.</p> <p>➤ The Governing Body enquired about the certification courses of the students, and Dr. G V K Murthy informed the Body that our students are being certified in AWS, Salesforce, Infosys Springboard, and EduskillsPalolita..etc., as Self- Learning courses.</p>
<b>ITEM-GB-22.11</b>	<p><b>To Present the details of student internships.</b></p> <p>➤ Dr. G V K Murthy informed the Governing Body members that Institution made internships mandatory for all second-year completed B.Tech students.</p> <p>➤ Dr. G V K Murthy explained the Institution's approach toward experimental learning.</p> <p>➤ Governing Body members appreciated the Institution's initiations towards experimental learning.</p>
<b>ITEM-GB-22.12</b>	<p><b>To present the report of events conducted during the A.Y.: 2021-22</b></p> <p>➤ Dr. G V K Murthy presented the information about the conducted events mentioned below:</p> <ul style="list-style-type: none"> <li>❖ Report academic activities like Value added courses,</li> <li>❖ remedial classes, Bridge courses, Industrial visits, field trips,</li> <li>❖ field projects, student major and minor projects, Certificate</li> <li>❖ courses</li> <li>❖ Srujana-2K22 National Level Technical Fest was conducted on</li> </ul>





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	<ul style="list-style-type: none"> <li>❖ 21st May 2022.</li> <li>❖ 1<sup>st</sup> International Conference on Innovate Technology and Sustainable Technology in Engineering conducted on the 29 &amp; 30 April 2022.</li> <li>❖ Report on the webinars, seminars, and workshops conducted on Research Methodology, Entrepreneurship, Employability skills, soft skills, and Skill development.</li> <li>❖ Report on the student chapter events.</li> <li>❖ Report on Women Empowerment, Career Guidance, Health watch committee events.</li> <li>❖ Report on the extension and outreach activities conducted by NSS, NCC, UnnatBharathAbiayan,...etc.</li> <li>➤ Governing Body members participated the activities and events conducted during A.Y: 2021-22.</li> <li>➤ The Body suggested conducting more conferences by various departments.</li> </ul>
<b>ITEM-GB-22.13</b>	<p><b>To present the Income Tax Returns for the F.Y: 2021-22.</b></p> <ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy informed the Governing Body that the Income Tax Returns were filed on 3rd October 2022 and presented the acknowledgment.</li> </ul>
<b>ITEM-GB-22.14</b>	<p><b>To present the report on the staff selection.</b></p> <ul style="list-style-type: none"> <li>➤ Sri M. Sridhar informed the Governing Body members about the appointment of Dr. G V K Murthy as the new principal.</li> <li>➤ Dr. G V K Murthy presented the staff selection and was relieved after the last governing body meeting.</li> <li>➤ The Body enquired about the percentage of faculty relieved and joined and the reasons for the faculty relieving.</li> <li>➤ Governing Body members approved the staff selection and appointment of the new principal.</li> </ul>



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ITEM-GB-22.15	<p><b>To present the action plan for Stakeholder's feedback on Curriculum and Syllabus.</b></p> <ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy informed the Governing Body membersthatInstitution collects feedback on the curriculum and syllabus fromthe stakeholders, i.e., Students, Teachers, Alumni, and Employers.</li> <li>➤ Dr. G V K Murthy presented the action plan for the feedbackanalysis.</li> <li>➤ Governing Body verified and was satisfied with the Action plan.</li> </ul>
ITEM-GB-22.16	<p><b>To presentthe action plan for Student Satisfactory Survey for A.Y: 2021-22.</b></p> <ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy informed the Governing Body membersInstitution collects the Student Satisfactory Survey from all theInstitution's students.</li> <li>➤ Dr. G V K Murthy presented the action taken report of the last academic year survey and activity planned for this Academic yearStudent Satisfactory Survey 2021-22.</li> <li>➤ Dr. Ch. Srinivasa Rao informed us that specific courses, like Mathematics, cannot be taught using ICT tools.</li> <li>➤ Governing Body verified and was satisfied with the Action plan.</li> </ul>
ITEM-GB-22.17	<p><b>To present the Institution's preparedness for New Education Policy- 2020.</b></p> <ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy presented the Institution's preparedness and planof action to implement the New Education Policy 2020.</li> <li>➤ Governing Body members appreciated the plan of action of the</li> <li>➤ Institution to implement the New Education Policy – 2020.</li> </ul>
ITEM-GB-22.18	<p><b>To approve the request to amend the policies.</b></p> <ul style="list-style-type: none"> <li>➤ Dr. G V K Murthy requested the Governing Body members to approve amending the policies.</li> </ul>







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	<ul style="list-style-type: none"><li>➤ Dr. G V K Murthy explained the procedure to amend the policies to Governing body members.</li><li>➤ Dr. S Narayana Reddy suggested conducting a need analysis to amend policies.</li><li>➤ Governing Body members approved the request to amend policies.</li></ul>
ITEM-GB-22.19	<p><b>To present information about the construction of the new auditorium.</b></p> <ul style="list-style-type: none"><li>➤ Dr. G V K Murthy presented information about the construction of the new auditorium.</li></ul>
ITEM-GB-22.20	<p><b>To present the Institute scholarships, fellowships, medals, and prizes information.</b></p> <ul style="list-style-type: none"><li>➤ Dr. G V K Murthy presented information about the student's Scholarships, freeships, medals, and prizes provided by the institute and from other organizations.</li><li>➤ The Governing body members reviewed and appreciated the Institution's providing student scholarships and freeships...etc.</li></ul>
ITEM-GB-22.21	<p><b>Any other points with permission of the Chairman.</b></p> <ul style="list-style-type: none"><li>➤ Dr. R N Yadav suggested including the details of Publications and Patents in the Governing Body presentation.</li><li>➤ Sri M. Sridhar, a Member of Governing Body and Secretary &amp; Correspondent of the Srinivasa Educational Society thanked all the members for their active participation.</li></ul>

  
**Dr. G V K Murthy**  
Member- Ex-Officio

  
**Sri. M Venugopalarao**  
Chairman, Srinivasa Educational Society