

**PACE INSTITUTE OF TECHNOLOGY AND
SCIENCES
(AUTONOMOUS)
ONGOLE-ANDHRA PRADESH**

**AGENDA
MEETING OF FINANCE COMMITTEE**

**DATE: 16.09.2021
TIME: 12.30 P.M.**

**Venue :-
Finance Committee Chairman Chambers
Main Block
PACE Institute of Technology & Sciences , Valluru**

Ref: PACE / FIN / Cir./2021.22/ 04

dated 12.09.2021

CIRCULAR

This is to inform to all the Members of the Finance Committee that a meeting is organised on 16.09.2021 at 11.00 AM at the Principal Chambers, to discuss and finalize the following items .

1. To purchase SPLIT ACs for college purpose 18 nos. in two models , as per annual budget.
2. To purchase Coil Sheets and MS RODs , as per request letter received from ECE HOD
3. To purchase Plagiarism Detection **Software** for college purpose as required by the HOD.
4. To purchase Linear & Digital IC Trainer kits , as per this year budget proposal..
5. To purchase 42 AH SMF batteries as per request by the EEE HOD in budget proposal.
6. To purchase Chemical Cleaning items of Rs: 82,000/- as per requirement.
7. To purchase Computers and computer Accessories as per budget given by IT HOD.
8. To purchase Electrical items as per annual budget proposal to this II nd half year.
9. To provide MICRITEK 66 mths warranty & UPS 48V Microtek as per request of EEE HOD.
10. To purchase 40 KVA Online UPS , as per request letter received from IT HOD .
11. To purchase Surveillance Camera Equipment as per requirement given by the HOD.
12. To purchase Lab Equipment and its related items to provide for Ist Year HOD.
13. To purchase Decorative Glass rocks and Gaide Rails & Sharp Motor as per budget.
14. To purchase MS Sq. Pipes as per budget allotment for 2021-22.
15. To purchase GI Chain Link Mesh as per proposal in budget.
16. To purchase Sports & Games equipment as per letter are received from P.D. section
17. To purchase Electrical items for second half year as per letter received from concerned.

All the members are requested to attend the meeting without fail. In any alternate attendance is proposed by the members it has to be approved before commencement of the meeting.

Copy to:

1. Sri M. Sreenivasan , Principal
2. Sri M.V. Ramana Babu A.O>
3. Dr, T. Mary Jones – Convener.
4. Office file.

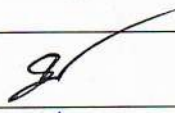



Chairman
PRINCIPAL
PACE INSTITUTE OF TECHNOLOGY & SCIENCES
(AUTONOMOUS)
VALLUR, ONGOLE-523 272, ANDHRA PRADESH

Ref: PACE / FIN / Cir./2021.22/ 05

dated 16.09.2021

FINANCE COMMITTEE (AUTONOMOUS) MEETING HELD ON 16.09.2021
THURSDAY AT 12.30 PM

The following are the Members attended the Finance Committee meeting is held on 16.09.2021 at 12.30 PM in the Principal Chamber.

S No	Name of the Department / Section	Name of the Staff Member & Designation	Signature
1	Principal, PACE Institute of Technology & Sciences	Dr. M. Sreenivasan & Chairman	
2	Management Nominee & G B Member	M. V. Ramana Babu & Admn Officer	
3	Associate Professor & H O D	Dr. T. Mary Jones & Convener	

Agenda of the meeting:-

I. Pending agenda items of the previous meeting :

II. Agenda of the present meeting:-

The following proposals were received from the departments for taking Financial approval in the second half year of 2021-22 as per their requirement.

1. To purchase SPLIT ACs for college purpose
2. To purchase Coil Sheets and MS RODs
3. To purchase Plagiarism Detection Software
4. To purchase Linear & Digital IC Trainer kits
5. To purchase 42 AH SMF batteries
6. To purchase Chemical Cleaning items value upto Rs: 85,000/-
7. To purchase Computers and Computer Accessories
8. To purchase Electrical items
9. To purchase MICRITEK 66 months warranty & UPS 48V Microtek
10. To purchase 40 KVA Online UPS
11. To purchase Surveillance Camera Equipment items
12. To purchase Lab Equipment and its related items
13. To purchase Decorative Glass rocks and Gauge Rails & Sharp Motor
14. To purchase Chain Link Mesh
15. To purchase MS Sq. Pipes.
16. To purchase Sports and Games equipments
17. To purchase Electrical items to overall maintenance.

III. Any item with the permission the Chairperson:-


Chairman
PRINCIPAL
PACE INSTITUTE OF TECHNOLOGY & SCIENCES
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Ref: PACE / FIN / Cir./2021.22/ 06

dated the 16.09.2021.

Finance Committee Decisions held on 16-09-2021:

The Finance Committee have considered and approved the following items for purchasing in Second half year of 2021-22 based on the proposals received from the HODs concerned .

1. Rs: 6,20,000/- allotted to purchase 17 SPLIT ACs for college purpose as per requirement
2. Rs: 1,40,000/- to purchase Linear & Digital IC Trainer kits as per letter from ECE HOD.
3. Rs: 60,000/- to obtain Drill Bit Extreme Plagiarism Detection Software to the Exam Section, HOD as required by them.
4. Rs : 1,60,000/- to purchase Coil Sheets and MS RODs as per request letter.
5. Rs: 3,65,000/- to purchase 42 AH SMF batteries as requirement given by the EEE HOD.
6. Rs: 1,00,000/- to purchase Chemical Cleaning items for second half year of 2021-22.
7. Rs: 35,00,000/- (Rupees Thirty five lakhs) to procure Computers & Computer Accessories as per estimation given by the IT HOD for the second half year 2021-22.
8. Rs: 2,00,000/- for purchasing Electrical items to all units as per indent .
9. Rs: 90,000/- to provide MICRITEK 66 months warranty & UPS 48V from EEE HOD.
10. Rs:2,00,000/- to purchase 40 KVA Online UPS as per request letter from IT HOD.
11. Rs: 1,75,000/- to purchase Surveillance Camera Equipment as per letter from deptt.
12. Rs: 1,00,000/-to allot Lab Equipment & related items as letter from Ist year HOD.
13. Rs: 1,20,000/- to purchase Decorative Glass rocks & Gaide Rails/ Sharp Motor.
- 14 Rs: 4,50,000/- to purchase GI Chain Link Mesh as per letter from received
15. Rs: 1,00,000/- to meet and MS Sq. Pipes as per letter received from the concerned.
16. Rs;1,50,000/- allotted to purchase Sports and Games equipment as requested by P.D.
17. Rs: 60,000/- to purchase Electrical items as per proposals received from the concerned.

It is decided to consider and approved the above items and may be forwarded to the Accounts Department to raise necessary Purchase Orders based on the selected quotations.

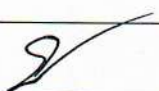
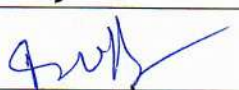
The meeting came to end at 02.00 P.M. with vote of thanks to the Chairperson and members of the Finance Committee.


 Convener – Finance Committee

sd/-

 Chairman
PRINCIPAL
 PACE INSTITUTE OF TECHNOLOGY & SCIENCES
 (AUTONOMOUS)
 VALLUR, ONGOLE-523 272, ANDHRA PRADESH

Following members attended the meeting:

S No	Name of the Department / Section	Name of the Staff Member & Designation	Signature
1	Principal, PACE Institute of Technology & Sciences	Dr. M. Sreenivasan & Chairman	
2	Management Nominee & G B Member	M. V. Ramana Babu & Admn Officer	
3	Associate Professor & H O D	Dr. T. Mary Jones & Convener	